

Is there an environmental committee, green team, sustainability coordinator or sustainability policy on the topic of waste and recycling? If yes, include goals, responsibilities, etc.

Current Waste Hauling Service Data

Waste hauling service, or pickup levels are one way to track project results. Check your waste hauling invoices or call your waste hauler to obtain cost and service levels to complete the following table for the material types that apply.

	Volume/size (yards, gallons)	Number of containers & container type (#, dumpster, cart or compactor)	# of pickups per week (1-7 or on call)	Cost of service (cost per month. If other billing cycle, please specify)	Fullness at pickup (best estimate)
Example:	30 cubic yards	1 compactor	On call, avg 2x/month	\$179/pickup (Avg 2 per mo)	100% full
Example:	96 gallon	3 carts	5x/week (M-F)	\$200/month	Each is ½ full
Trash <i>Fill in hauler here</i>					
Single Sort recycling <i>Fill in hauler here</i>					
Cardboard recycling <i>Fill in hauler here</i>					
Organics recycling <i>Fill in hauler here</i>					

Do you have significant changes by season, irregular events, regular events that require a change in service? (e.g. seasonal closure, large construction projects, etc.) please use the box below to provide information on changes in hauling.

Weight data from hauler (optional but encouraged): Some haulers will provide this information as a part of their service; others will provide it for a fee.

Waste stream	Weight (lbs or tons)	Time period (month/year)	Method of weighing (truck scale, average, volume estimate)
Trash			
Recycling			
Cardboard recycling			
Organics			

Section 3: Project Summary

Grant Funding Request:

See Grant Guidelines for information on eligible and ineligible expenses. Use separate Grant Budget Spreadsheets to calculate your budget and remember to submit with your application. All grant documents can be found at www.popedouglasrecycle.com (Click on Grant Opportunities)

Project Objective (please check all that apply)

- Reduce waste (defined as preventing waste, not just diverting it to recycling or organics)
- Start recycling
- Start organics recycling composting; food-to-people; food-to-livestock
- Improve existing recycling
- Improve existing organics recycling composting; food-to-people; food-to-livestock

Project Description:

Use four or more sentences to answer the following prompts. Be specific, clear and concise.

- Describe how problems with your current waste management program will be addressed
- Explain how you will use containers and funding to follow
- **Recycling Best Management Practices** ([Click on link to learn more](#))

Timeline and Training

Use four or more sentences to answer the following prompts. Be specific, clear and concise.

- Include specific time frames for project phases and identify how success will be measured
- Describe how and when staff and/or customers will be trained to comply with the new program

How will you identify and address issues that arise?

Identify the key people who will be involved in your project

Name the individuals for the roles given and/or adjust the list as needed. Please make sure all stakeholders in the project understand and agree to their role in implementation.

Task or role	Responsible Individual(s) (Name, Title)	Contact information
Primary contact Communicates with Pope/Douglas regarding your grant		
Report writer (if different from primary contact) Writes reports and keeps records of expenses		
Property manager or management company		
Operations manager or Facilities manager		
Custodial supervisor		
Foodservice supervisor		
Green Team leader		
Health and Safety supervisor		

Sustaining the project:

Describe actions your organization will take to sustain the project after it is completed without additional funding from Pope/Douglas Solid Waste Management. How will you establish tactics such as continued education, progress checks, policy changes and budgeting that sustain high levels of recycling (at least 3-5 sentences).

Thank you for your application!

Please email this application and accompanying budget spreadsheet (signs/stickers/bins/etc)