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Dear Business Owner,

Thank you for your participation in Pope/Douglas Solid Waste Management's (PDSWM) Fluorescent Bulb Recycling Program. As a customer of Alex Light and Power, Agralite Electric Co-operative, Runestone Electric Association or Xcel Energy; your business has had the opportunity to recycle fluorescent bulbs **free of charge** on designated days at PDSWM.

We are happy to report that the fluorescent bulb program has seen a steady increase in participation over the past year. In order to continue providing this **free service**, and to run it as efficiently and as safely as possible, we would like to remind all businesses of the guidelines of this **free program**.

BEFORE Shipment Day:

- Properly store and maintain an accurate count of fluorescent bulbs.
 - This includes keeping bulbs stored in a sturdy box or lamp barrel.
 - Marking full boxes or barrels with number of each type of bulbs it contains.
- Complete 'Recycling Form' online (or print out and fax or email)
 - <http://popedouglasrecycle.com/index.php/eventshappenings/large-quantity-bulb-recycling/>
- If you do not have bulk lamp recycling 4' barrels, simply notify Green Lights Recycling to order boxes or lamp barrels if needed to swap out for existing boxes/barrels or to order additional boxes/barrels.
- Pope/Douglas does not have additional barrels/boxes on-site.
- Green Lights Recycling, Inc – 763-785-0456

Green Lights Recycling, Inc.

Shipment Day:

- Please only bring bulbs during the designated drop-off time, you will be informed approx. one week in advance.
- If your bulb count has changed since registration, please bring those written changes with the bulbs.
- Only those businesses who have registered their bulbs will be allowed to deliver bulbs on shipment day.
- **Bulbs must be packaged in sturdy sealed boxes for PDSWM to accept them for recycling.**
 - Acceptable packaging: Sturdy, sealed cardboard boxes OR lamp barrels with covers.
 - **Unacceptable packaging: Bulbs bound by tape or plastic wrap, uncovered lamp barrels or boxes with lamps/bulbs exposed.**
 - **If bulbs are delivered in unacceptable packaging, the deliverer will be asked to take bulbs back and repackage for NEXT SHIPMENT DATE if they are brought in unsuitable packaging.**

Please contact PDSWM, if you have any questions regarding this program by calling 320-763-9340 or by email at gogreen@popedouglasrecycle.com. Thank you again for recycling your fluorescent bulbs.