

**Pope/Douglas Solid Waste Management
Regular Board Meeting
September 17, 2020**

Board Members Present: Paul Gerde, Charlie Meyer, and Jerry Wright
Board Members Present via Telephone: Larry Lindor and Heather Larson
Others Present: Stephen Vrchota and Brooke Hellerman

Chairman Gerde called the meeting to order.
 The Pledge of Allegiance to the Flag was recited.

The September 17, 2020 Board Meeting Agenda

The Board received the agenda with no changes. Motion to approve the agenda was made by Meyer and seconded by Wright. Motion carried.

The August 20, 2020 Regular Board Minutes - Motion to approve the August 20, 2020 minutes as written was made by Wright and seconded by Lindor. Motion carried.

Financial Progress Report – The Board received the schedule of funds report and revenue and expenditure reports. With 67% of the year completed, revenues are ahead for this time in 2019 by \$248,308.21 and expenses are down for this time in 2019 by \$1,466,952.95. A total of 67% of the revenue budget has been received and or 65% of the expense budget has been spent. Vrchota added that expenses are expected to go up during the October outage.

Plant Operation Reports - Tons of Pope and Douglas County waste received during August totaled 2,543.21 tons plus 4,501.13 tons of waste from other counties and 167.99 tons of recycling equal to 7,212.33 tons. Total tip fee for August 2020 was \$592,349.93 and the year to date total of \$4,769,596.01.

Waste Received from Other Counties – During August 2020, the following waste was received from other counties:

	August Tons	YTD Tons	August Income	YTD Income
Tri-County	3,988.27	35,785.67	\$332,143.12	\$2,980,230.62
Stevens County	260.13	1,498.92	\$21,663.63	\$124,830.06
Grant County	252.73	1,701.60	\$21,047.35	\$141,709.24
Total Tons & Total Income	4,501.13	38,986.19	\$374,854.10	\$3,246,769.92

August 2020 Unit Availability Report – The 2020 average for all 3 units is 94.5%. Vrchota added that the unit availability will go down during the October outage.

Unit 1 – Operated 99.5% or 740 Hours out of 744 Hours for crane project downtime
 Unit 2 – Operated 99.5% or 740 Hours out of 744 Hours for crane project downtime
 Unit 3 – Operated 97.0% or 722 Hours out of 744 Hours shutdown for low MSW

August 2020 Steam Sales –

	Monthly K lbs.	August Income	Y.T.D. K lbs.	Y.T.D. Income
3M	8,061.00	\$38,408.36	76,008.00	\$365,866.40
Alomere	4,110.00	\$12,671.50	34,821.00	\$132,787.81
ATCC	0.00	\$50.00	0.00	\$400.00
Total	12,171.00	\$51,129.86	110,829.00	\$499,054.21

Staff are working with the college and negotiating if we will be laying up that line. They currently do not have someone with a boiler license at the college.

Turbine Generator Report – Megawatts of electricity totaling 500.36 were produced in August. The monthly total amount saved in avoided electrical costs was \$39,436.40 and a year to date total savings of \$269,358.10.

Landfill Operations Report – Ash landfill expenses for August totaled \$56,726.41 for a year to date total of \$410,530.49. August ash was 1,701.45 tons and fines were 846.92 tons for a total of ash/fines of 2,548.37 tons. Average yearly cost per ton to operate the ash landfill is \$20.37 as of August. A total of 180,000 gallons of leachate was removed from the landfill in August.

Material Recycling Facility Operations Report – Of the total of 7,044.34 tons of waste received a total of 4,144.08 tons or 58.8% of the total waste received in August was processed through the MRF facility. A total of 183.67 tons of recycling was removed during August or 4.4% of the waste processed. Vrchota added that with low msw being brought to the facility, some loads were directed right to the WTE pit.

Commodities shipped during August 2020 totaled 315.79 tons and 230 gallons of used motor oil. Year to date commodities sold was 2,258.85 tons and 3,130 gallons of oil. August income received for commodities sold was \$40,748.70 and year to date commodity income has been \$253,959.39.

Plant Maintenance Report –

- Vrchota reported that the manways at the landfill were sandblasted and coated with an epoxy paint.
- Unit 3 had some anchors fail and we lost some refractory. Demo Plus did the repair under warranty.

SCORE Programs

Organics Report

Commercial Organics Tons picked up in August 2020 – 25.90	YTD – 219.16
Residential Organics Tons August 2020 – 0.97	YTD – 8.91
Green Bag Recycling Tons – .26	YTD – 2.28

We received word from the MPCA that the waste designation plan has been approved. Each County will need to call a public hearing and take public comments for 90 days.

August 2020 Bills – The Board received the August bill list totaling \$752,657.34. The highlighted bills included A & B Welding – Control Room, Anixter – Crane Project, Braun Intertec Corp – Ash Processing Building, Breitbach – MRF Locker Room Remodel, CemSource – Quarterly Agreement, Fastenal – General Supplies, GCL Inc. – MCC Room, KFI – Short Circuit Study, Ohio Magnetics – Magnet, Richmond Engineering – Crane Project, Setco – Tires for loader, Synergies – BF2 Conveyor Payment, TC American – Control Room

Motion was made by Lindor and seconded by Wright to approve payment of the bills. Motion carried.

There was a discussion on applying for CARES Act dollars for items relating to COVID – 19.

Other Business

Resolution #10 – 2020 –

Resolution #10 – 2020

WHEREAS; MS Ch. 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS; the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the “lowest price available in the area”; and

WHEREAS, Pope/Douglas Solid Waste Management has researched and identified the lowest viable Market Price available in the area; and

WHEREAS, Pope/Douglas Solid Waste Management declares the Market Price for CY 2021 for all MSW generated in Pope and Douglas Counties to be \$57.50 per ton, based upon the lowest price available in the area. Pope/Douglas Solid Waste Management's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Kandiyohi County Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Pope/Douglas Solid Waste Management



Paul Gerde, Board Chairman

Attest:



Stephen Vrchota, Executive Director

Dated at Alexandria, Minnesota on September 17, 2020

Motion was made by Wright and seconded by Meyer to authorize the Board Chairman to sign Resolution #10 – 2020. Roll call vote:

Lindor – Yes Larson – Yes Wright – Yes Meyer – Yes Gerde – Yes Motion carried.

Capital Project Review –

- Vrchota noted that Kone Cranes informed Pope/Douglas on September 3, 2020 that they will not be making the October outage. Kone has agreed to cover the cost of 2 mobilizations to split the outage into two. The rail install would happen this October and crane install would happen in the spring of 2021.
- The control room cab is on site and will be set today. The cab has a sprayed epoxy floor that should be more rugged than other floorings.
- The construction of the processing building at the landfill is almost completed. The week of September 28th crews will be in to start setting equipment.
- The compost transfer building is almost completed. This will allow the truck to dump and then be transferred to another facility until we start our own compost site.

Bonding – Meyer noted that 5 agencies bid on the bonding, with rates ranging from 1.4% to 1.54%. Vrchota added that the selected bond was for 5.4 million and will close on 10/01. This bonding was to finish the ash processing facility and equipment, for construction of cell 3 at the landfill, and the land purchase from the tech college.

MCIT Update – MCIT is looking to see if we can obtain our own insurance for 2021. MCIT has offered to pay a consultant to look for outside coverage. The facilities that need to seek coverage are Perham, Polk, Pope/Douglas, and Prairie Land.

MCIT has noted that we would be able to keep workers compensation with them but MCIT would need to do bylaw changes to keep other types of insurance.

It was noted that there will be an open house at the landfill for a tour of the completed facility on November 13th and all Board Members are welcome to attend.

There being no further business, the meeting was adjourned at 9:22 a.m. by Chairman Gerde.

Pope/Douglas Solid Waste Management



Paul Gerde, Board Chairman

Attest:



Brooke Hellerman, Board Recording Secretary