

**Pope/Douglas Solid Waste Management  
Special Board Meeting  
July 28, 2020**

**Board Members Present:** Paul Gerde, Jerry Wright, and Heather Larson

**Board Members Present via Telephone:** Larry Lindor

**Board Members Absent:** Charlie Meyer

**Others Present:** Stephen Vrchota, Brooke Hellerman, Michael Martin, and Nick Trinka

**Others Present via Telephone:** Char Rosenow

Chairman Gerde called the meeting to order.

The Pledge of Allegiance to the Flag was recited.

**The July 28, 2020 Special Meeting Agenda**

The Board received the agenda as presented.

**Financial Progress Report** – The Board received the revenue and expenditure report Vrchota presented the Financial Progress report ending June 30, 2020 to the Board. With 50% of the year over with, revenues are ahead for this time in 2019 by \$242,102.27 and expenses are down for this time in 2019 by \$1,092,949.53. A total of \$5,840,192.10 or 54% of the 2020 revenue budget has been received and a total of 43% of the expense budget has been spent. Vrchota added that steam sales will be increasing with the hospital using more and 3M coming back online.

**Capital Project Review** – Vrchota presented the capital project review for the Board to see the cost of many of the current projects that have been approved and the approximate cost to complete.

Michael Martin presented the following purchase and change orders to the Board.

**Landfill Building**

Martin presented a purchase order to the Board from Tradesmen Construction for a change order of \$19,626.73 to add sales tax to total of the landfill building for liability purposes.

Motion to approve the change order of \$19,626.73 with Tradesmen Construction was made by Larson and seconded by Wright. Roll call vote:

Larson – Yes    Lindor – Yes    Gerde – Yes    Wright – Yes    Meyer - Absent

**Steel Tube Guard Fence**

There were three bids received for the fabrication of the steel tube guard fence. One from T/C American for \$9,800; General Fabricating Services for \$12,400; and Western Pennsylvania Fab for \$14,525.

Motion to approve T/C American for the fabrication of the steel tube guard fence for a not to exceed cost of \$9,800 was made by Lindor and seconded by Wright. Roll call vote:

Gerde – Yes    Larson – Yes    Wright – Yes    Lindor – Yes    Meyer – Absent

**Scrap Handling Magnet**

Martin received a quote from Ohio Magnets for a scrap magnet that will be mounted on the excavator at the landfill. This magnet fits our need as the duty cycle is longer. The quote includes the cost of a rectifier which allows us to use electricity that is in the landfill versus buying a generator to run the magnet.

Motion to approve the purchase of a loadstar scrap magnet and rectifier from Ohio Magnets for a cost of \$31,945.00 was made by Larson and seconded by Wright. Roll call vote:

Wright – Yes    Meyer – Absent    Laron – Yes    Lindor – Yes    Gerde – Yes

Control Room Furniture

A bid was received to custom build a kitchenet and boiler operator's console was received from Interiors Interface, Inc. This set would be made from Formica which should be able to take more abuse. The console has a slotted base to allow for air movement in the computer cabinet.

Motion to approve the purchase of control room furniture from Interiors Interface, Inc. for a not to exceed price of \$12,253.75 was made by Wright and seconded by Larson. Roll call vote:

Meyer – Absent      Lindor – Yes      Larson – Yes      Gerde – Yes      Wright - Yes

Bonding –

**Resolution No. 8 - 2020**

Joint Board Member Larson introduced the following resolution and moved its adoption:

**Resolution Requesting the Issuance by Douglas County of  
\$5,795,000 General Obligation Solid Waste Revenue Bonds, Series 2020A**

- A. WHEREAS, the Pope/Douglas Joint Solid Waste Management Board (the "Joint Board") operates a solid waste management system (the "Facilities") located at 2115 Jefferson Street, in Alexandria, Minnesota, pursuant to the terms of a Third Amended Joint Powers Agreement ("Agreement") between Pope County and Douglas County;
- B. WHEREAS, it is proposed that the Joint Board undertake the acquisition of land and various equipment replacements and upgrades, and the construction of various building modifications of the Facilities to accommodate the landfill mining operation with a cost of approximately \$5,795,000 (the "Project"). The Project is expected to be owned 25% by Pope County and 75% by Douglas County, as permitted by Section 6 of the Agreement; and
- C. WHEREAS, the Joint Board is proposing that Douglas County issue its General Obligation Solid Waste Revenue Bonds, Series 2020A, in the approximate principal amount of \$5,795,000 (the "Bonds") pursuant to Section 7 of the Agreement to finance the Project.

NOW, THEREFORE, BE IT RESOLVED by the Pope/Douglas Joint Solid Waste Management Board, that the Joint Board hereby requests that Douglas County consider the issuance of the Bonds at a time and place as the County shall determine.

The motion for the adoption of the foregoing resolution was duly seconded by Joint Board Member Wright and, after full discussion thereof and upon a vote being taken thereon, the following Joint

Board Members voted in favor thereof:

Larson – Yes    Gerde – Yes    Wright – Yes    Lindor – Yes

and the following voted against the same:

Meyer – Absent

Whereupon said resolution was declared duly passed and adopted.

Dated this 28<sup>th</sup> day of July 2020.

  
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Board Secretary

**Government Obligation Contract** – Vrchota presented Resolution 9 – 2020 as this will clean up a contract with KS State Bank for the lease agreement for the landfill mobile equipment.

**Resolution No. 9 – 2020**

Member Larson introduced the following resolution and moved its adoption, which motion was seconded by Member Wright:

**RESOLUTION CONSENTING TO ASSUMPTION OF  
GOVERNMENT OBLIGATION CONTRACT OF POPE /  
DOUGLAS JOINT SOLID WASTE MANAGEMENT BY  
DOUGLAS COUNTY**

WHEREAS, Douglas County, Minnesota (“Douglas County”) and Pope County, Minnesota (“Pope County”; each a “County,” and together, the “Counties”) have approved, by resolutions adopted April 2, 2019 and February 19, 2019, respectively, a Third Amended Joint Powers Agreement (the “Agreement”), providing for the joint operation and management of an integrated solid waste system (the “System”), including waste-to-energy facilities;

WHEREAS, the Agreement provides that Douglas County is responsible for receiving and disbursing all funds received by the Pope / Douglas Joint Solid Waste Management Board (this “Joint Board”) in accordance with any written agreement between the Counties or resolution of one County with the consent of the other County, including a resolution relating to the issuance of debt for the financing or refinancing of improvements to the System, which debt may be issued by either County with the specific consent, by resolution, of the other County;

WHEREAS, this Joint Board entered into a Government Obligation Contract dated as of April 10, 2020 (the “Contract”), with KS StateBank (the “Bank”) to finance the purchase of certain equipment described in the Contract for the Joint Entity (described below);

WHEREAS, the Contract is a debt obligation that lists “Pope / Douglas Joint Solid Waste Management” (the “Joint Entity”) as the “Obligor”;

WHEREAS, debt may only be issued by either County with the specific consent, by resolution, of the other County; and

WHEREAS, Douglas County desires to assume the Joint Entity’s responsibilities under the Contract with the consent of the Bank, this Joint Board, and Pope County, as a debt obligation of Douglas County.

NOW, THEREFORE, BE IT RESOLVED by the Joint Board that the Joint Board hereby consents to the assumption of all the Joint Entity’s obligations and responsibilities under the Contract by Douglas County, and this Joint Board shall document such consent by executing an Assignment, Assumption, Consent, and Release of Government Obligation Contract between Douglas County and the Joint Entity, and consented to by the Bank and Pope County.

Upon vote being taken thereon, the following voted in favor thereof:  
Lindor – Yes Larson – Yes Wright – Yes Gerde - Yes

and the following voted against the same:

Meyer – Absent

whereupon the resolution was declared duly passed and adopted.

Adopted July 28, 2020

Pope/Douglas Solid Waste Management



Board Chairman

ATTEST:



Brooke Hellerman  
Pope/Douglas Solid Waste Management  
Board Secretary

There being no further business, the meeting was adjourned at 8:37 a.m. by Chairman Gerde.

Pope/Douglas Solid Waste Management



Paul Gerde, Board Chairman

Attest:



Brooke Hellerman, Board Recording Secretary