

**Pope/Douglas Solid Waste Management
Regular Board Meeting
August 20, 2020**

Board Members Present: Paul Gerde, Charlie Meyer, Heather Larson, and Jerry Wright

Board Members Present via Telephone: Larry Lindor

Others Present: Stephen Vrchota, Brooke Hellerman, Nathan Reinbold, and Michael Martin

Chairman Gerde called the meeting to order.
The Pledge of Allegiance to the Flag was recited.

The August 20, 2020 Board Meeting Agenda

The Board received the agenda with the addition of other business items: Tipping Fee Increase and Staffing Issues. Motion to approve the agenda was made by Wright and seconded by Larson. Motion carried.

The July 16, 2020 Regular Board Minutes & July 28, 2020 Special Meeting Minutes - Motion to approve the July 16, 2020 & July 28, 2020 minutes as written was made by Meyer and seconded by Wright. Motion carried.

Financial Progress Report – The Board received the schedule of funds report and revenue and expenditure reports. With 58% of the year completed, revenues are ahead for this time in 2019 by \$42,131.18 and expenses are down for this time in 2019 by \$1,478,798.87. A total of \$6,338,615.76 or 59% of the revenue budget has been received and \$6,269,543.69 or 59% of the expense budget has been spent.

Plant Operation Reports - Tons of Pope and Douglas County waste received during July totaled 2,727.03 tons plus 5,046.85 tons of waste from other counties and 185.13 tons of recycling equal to 7,959.01 tons. Total tip fee for July 2020 was \$651,069.15 and the year to date total of \$4,177,246.08.

Waste Received from Other Counties – During July 2020, the following waste was received from other counties:

	July Tons	YTD Tons	July Income	YTD Income
Tri-County	4,553.02	31,797.40	\$379,175.50	\$2,648,087.50
Stevens County	235.62	1,238.79	\$19,622.43	\$103,166.43
Grant County	258.21	1,448.87	\$21,503.70	\$120,661.89
Total Tons & Total Income	5,046.85	34,485.06	\$420,301.63	\$2,871,915.82

July 2020 Unit Availability Report – The 2020 average for all 3 units is 93.9%. This number will drop during the October outage.

Unit 1 – Operated 79.2% or 589 Hours out of 744 Hours for a cleaning outage

Unit 2 – Operated 99.6% or 741 Hours out of 744 Hours

Unit 3 – Operated 99.9% or 743 Hours out of 744 Hours

July 2020 Steam Sales –

	Monthly K lbs.	Fuel Price	July Income	Y.T.D. K lbs.	Y.T.D. Income
3M	6,660.00	\$2.36	\$31,789.74	67,947.00	\$327,458.04
Alomere	4,192.00	\$2.36	\$12,062.80	30,711.00	\$120,116.31
ATCC	0.00	\$4.59	\$50.00	0.00	\$350.00
Total	10,852		\$43,602.54	98,658.00	\$447,924.35

Turbine Generator Report – Megawatts of electricity totaling 735.37 (Generator 1 – 94.90 Megawatts and Generator 2 – 640.47 Megawatts) were produced in July. The demand saved in July was \$19,032.00 and the

monthly total amount saved in avoided electrical costs was \$48,446.80 and a year to date total savings of \$229,921.70.

Landfill Operations Report – Ash landfill expenses for July totaled \$56,223.50 for a year to date total of \$353,804.08. July ash was 1,691.70 tons and fines were 968.69 tons for a total of ash/fines of 2,660.39 tons. Average yearly cost per ton to operate the ash landfill is \$20.08 as of July. A total of 186,000 gallons of leachate was removed from the landfill in July.

Vrchota added that most of the landfill is currently open but once we begin processing, we can start to cover and close cells.

Material Recycling Facility Operations Report – Of the total of 7,773.88 tons of waste received a total of 5,582.15 tons or 71.80% of the total waste received in July was processed through the MRF facility. A total of 165.41 tons of recycling was removed during July or 3.0% of the waste processed.

Commodities shipped during July 2020 totaled 366.75 tons and 700 gallons of used motor oil. Year to date commodities sold was 1,943.06 tons and 2,900 gallons of oil. July income received for commodities sold was \$43,650.27 and year to date commodity income has been \$213,210.69.

Plant Maintenance Report – Vrchota reported that there was no major maintenance in the plant in July.

SCORE Programs

Organics Report

Commercial Organics Tons picked up in July 2020 – 23.56	YTD – 193.26
Residential Organics Tons July 2020 – 1.40	YTD – 7.68
Green Bag Recycling Tons – .28	YTD – 2.02

Reinbold reported the following:

- Staff were at the Rotary Club Pork Chop and Corn feed. This is a good outreach event where staff gave out information on organics drop sites.
- On August 26th there will be a clean up day in Lowry.
- There will be a public meeting with the Glenwood Planning Commission on August 26th to discuss the Pope County organics, recycling, and hazardous waste drop site.
- Staff have been working with the City of Osakis to set up an organics drop site.
- Pope County Breakfast at the farm will be on Labor Day at the Pope County Fairgrounds.
- Staff have worked with setting up recycling at 68 & Vine Veterans Winery.
- A logo has been created for the compost facility.
- We are still on track for waste designation.
- Keep America Beautiful bins are being placed on Broadway and at the Brophy Park.

July 2020 Bills – The Board received the July bill list totaling \$518,117.49. The highlighted bills included Anderson Crane – Belts, Breitbach Construction – Bathroom Remodel, Doozer Software – Logging Software, ETEC – Over Fire Air, SEH Inc. – Services, Synergies – Down Payment for Belt, Waste Management – Recycling.

Motion was made by Lindor and seconded by Larson to approve payment of the bills. Motion carried.

Other Business

Capital Project Review –

- Vrchota noted that we are moving forward with the bonding process.

- A budget to actual of the landfill project has not been updated yet. The landfill project is about 2 weeks behind schedule.
- A load of PDSWM ash was ran through the GEM Ash facility. The PDSWM product has 7% more saleable material and more red material than what they typically produce.
- The MRF locker room is just about completed.
- The crane project is still on schedule but the cap on the I beam has a significant crack. This crack will add a couple of extra days to the outage.

MCIT Update – Vrchota and Gerde participated in a conference call with MCIT and similar facilities covered by MCIT. MCIT has been limited on how many companies will cover reinsurance coverage to these facilities. In 2020, 80% of the reinsurance cost was covered by the pool and 20% by the facilities. These facilities will pay all the cost of reinsurance in 2021. Some facilities want permission to find insurance for catastrophic coverage elsewhere but to keep auto and workers comp with MCIT. The Board may need to decide in January or February 2021 if they would like to seek other property coverage in 2022. We will not know the insurance rates until November 2020 for 2021 coverage.

Tipping Fee Increase – The current tipping fee is \$83.28 per ton. The Tri-County agreement only allows for a 4% increase in tipping fee each year. A 4% increase would bring the cost to \$86.61 per ton for MSW in 2021.

Motion to increase the tipping fee to \$86.61 per ton to all MSW tons being delivered to the Pope/Douglas Solid Waste Management facility in 2021 was made by Meyer and seconded by Wright. Motion carried.

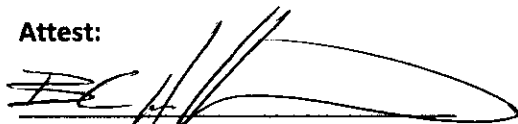
Staffing Issue – The Board was notified that a more recent employee refused to wear a mask. Management discussed with him the need to wear a face covering on 3 different occasions. PDSWM will need to figure out how to fill the open position.

There being no further business, the meeting was adjourned at 9:49 a.m. by Chairman Gerde.

Pope/Douglas Solid Waste Management


Paul Gerde, Board Chairman

Attest:


Brooke Heflerman, Board Recording Secretary